

SHIRE OF JERRAMUNGUP



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE

12th DECEMBER 2016

A MEETING OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD AT THE CAMERON BUSINESS CENTRE, JERRAMUNGUP ON MONDAY 12TH DECEMBER 2016 COMMENCING AT 9.15AM.

AGENDA

1. OPEN AND WELCOME

The Chairman declared the meeting open at 9:15am.

2. RECORD OF ATTENDANCE

Brent Bailey	Chief Executive Officer
Stephen Wadsworth	Shire Ranger
Ashley Peczka	Community Emergency Services Officer
Melanie Haymont	Bushfire Risk Planning Coordinator
Vivienne Gardiner	Bushfire Risk Mitigation Officer
Vince Hilder	Parks & Wildlife
Neville Blackburn	Dept Children Protection & Family Services
Dave Edwards	Chief Bushfire Control Officer
Charmaine Solomon	Deputy Chief Executive Officer
Danielle Wisewould	St John Ambulance
Cr Robert Lester	Shire President
Adam Smith	District Emergency Management Adviser
Anthony Armstrong	OIC Jerramungup VFES
Mark Griffiths	Nursing Manager/Practitioner

3. APOLOGIES

Sgt. Jo Cramp	OIC - WAPOL Jerramungup
S/Cons. Martin Cramp	WAPOL Jerramungup
S/Cons. Pauline Vallance	WAPOL Jerramungup
Keith Ohlsen	DAFWA – Katanning

4. CONFIRMATION OF MINUTES

That the Minutes of the meeting held 12th September 2016 be confirmed.

Moved – Dave Edwards / Second – Stephen Wadsworth

That the Minutes of the meeting held 12th September 2016 be confirmed.

CARRIED

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6. CORRESPONDENCE

6.1. Inwards – DEMC 2016 Capability Survey & LEMC Annual Report Results (Great Southern)

6.2. Inwards – SEMC 2016 Emergency Preparedness Report
(Report is 15MB in size – please click on the link below to view the report)
<http://www.semc.wa.gov.au/publications/emergencypreparedness-reports>

6.3. Inwards – New DEMC Administration Guidelines

6.4. Inwards – New Comprehensive Impact Assessment Template

6.5. Inwards – SEMC Strategic Control Priorities for Fire

- 6.6. Inwards – Updates from SEMC
- 6.7. Inwards – Office of Emergency Management
- 6.8. Inwards – Latest details on Traffic Management
- 6.9. Inwards – 2016/17 WA Cyclone & Southern Bushfire Seasonal Synopsis

7. ITEMS FOR DISCUSSION

7.1. Pre-Formed Level 3 Incident Management Team

Mr Ashley Peczka informed the group one of the recommendations from the Ferguson report into the Waroona/Yarloop fire was the creation of preformed Incident Management Teams (IMT) between DFES/PaW personnel. It also identified the need to have local knowledge/content imbedded into IMT decision making processes and have identified up to 9 positions in a Level 3 IMT to be filled locally.

Those positions identified are listed below and the attached names have been nominated;

IMT Function Area	Position	Local Content
Operations	Deputy Operations Officer	CBFCO/DCBFCO
	Sector Commander	FCO/Brigade Captains
Planning	LG Adviser	Brent Bailey Charmaine Solomon Craig Pursey
	Situation Support Officer	Janna Kleszewski
Logistics	Deputy Logistics Officer	Murray Flett Ash Peczka
Facilities Unit	Accommodation Officer	Charmaine Solomon Elizabeth Hyde
Ground Support Unit	Runner	

Mrs Charmaine Solomon suggested due to Janna's volunteer ambulance involvements during a major event that she be replaced with Mel Haymont.

7.2. Considerations for annual exercise for 2017/18 reporting period

Mr Ashley Peczka opened discussion for suggestions for the 2017/18 annual exercise as per obligations under the EM Act. There was a group discussion. Group decided to focus on scenario base exercise around Point Henry. As it is the major risk within the Shire which has the greatest impact on resources and people. Mr Ashley Peczka and Mr Adam Smith to develop draft copy exercise objectives.

8. ROUND TABLE

8.1. Vivienne Gairdner/Mel Haymont, Bushfire Risk Mitigation

- Maps of strategic breaks.
- Cell maps & basic information of Point Henry i.e. compliant houses, etc
- Attended Bushfire Risk Management meeting in Perth, which identified plans surrounding vulnerable people.
- National Bushfire Mitigation Plan approval for extra funding.

8.2. Adam Smith, District Emergency Management Adviser

- Changes to OEM functions.
- DEMC meeting.
- Conducting local risk management workshop.
- Comprehensive impact assessment updated.
- National Disaster Resilient Program opens Friday.

8.3. Neville Blackburn, Dept Children Protection & Family Services

- Held evacuation exercise in Jerramungup
- Would like to check on facility capabilities for Bremer/Boxwood evacuation centres
- DCPFS is looking into entering MOU agreements for Evacuation Centres

8.4. Charmaine Solomon, Deputy Chief Executive Officer

- AWARE grants for Boxwood Evacuation upgrades
- WANDRRA application for flood damage

8.5. Mark Griffiths, Nurse Practitioner

- DoN Jerramungup til March

8.6. Dave Edwards, Chief Bushfire Control Officer

- Thanked for everyone who assisted at the Needilup fire.

8.7. Stephen Wadsworth

- Tourist influx into Bremer has commenced
- Theft has been occurring around Bremer Bay

8.8. Rob Lester

- Shire has received some negative publicity in regards to the Shire's Fire Break Order to implement building protection zones and fire breaks. The article contained miss truths which was published in an interstate newspaper as well as a local newspaper in Esperance

8.9. Keith Ohlsen

- Australian Plague Locust response has been downgraded and incident closed
- DAFWA will continue to issue via WAPOL and local community info likely APL impact on travel conditions & safety
- Risk of build-up in APL numbers over summer if significant rainfall occurs in January 2017
- DAFWA will do normal autumn surveys in April to monitor numbers and ID opportunities to control.
- Russian Wheat aphid Response was closed in mid-September though surveillance is still being undertaken by DAFWA staff (during normal duties) where conditions would be suitable for their survival.
- Message for noting by growers is that management of Green bridge will be critical this year to reduce the likelihood of such pests and other diseases surviving through to Autumn 2017.
- Contacts at Katanning over the Summer for Emergency Management issues – Keith Ohlsen M: 0427 817 008

8.10. Ashley Peczka

- Efforts have been coordinating the logistics of vehicles going away for Comprehensive Crew Protection enhancements
- Coordinating contractors for Automatic Vehicle Locators (AVL) to be installed into fire appliances
- Funding has been confirmed for UCL mitigation works to go ahead

8.11. Danielle Wisewould

- Thanked Neville for the evac exercise held in Jerramungup
- Community Paramedic will be based in Bremer Bay until the end of January
- Have 4 new recruits – all have completed level 1 training
- Have limited Level 2 trained volunteers to be able to be turned out to jobs, as they are qualified to issue drugs to patients
- Incidents figures for the 2015/16 financial period - 62x Jerramungup, 4x Gairdner, 66x Bremer Bay, 25x Wellstead
- 10 members to receive their 10 year service medals next year

8.12. Vince Hilder

- Introduced Alison Benson who is the operations officer and a air attack supervisor to the water bombers
- Dave Atkins is the new Regional Fire Coordinator
- Have attended fires between Albany and Jerramungup as well supporting the Esperance office with fires at Cokklebidy.
- Applying for federal funding for Phillips River reserve and Stirling Ranges National Park and the UCL corridor between Bremer Bay and the Pallinup.

9. NEXT MEETING

The next LEMC meeting is to be held Monday 13th March 2017, Bremer Bay Town Hall, Bremer Bay.

10. CLOSURE

The Chairman declared the meeting closed at 11:30am.